

## Worth Township Advisory Board Meeting

**Date:** September 10, 2020

**Location:** Trustee office, 8 South Main Street in Whitestown, Indiana

- **Meeting called to order:** 7:30pm
- **Present:** Anne Bohm, Mike Hancock, Andrew Heffner
- **Absent:** None
- **Trustee:** Jim Baldwin was present

**Approval of agenda:** Trustee Baldwin asked to add General updates to the agenda.

Motion to approve amended agenda made by Andrew, 2<sup>nd</sup> by Anne

**Vote 3-0**

**Action on Previous Minutes of 8/10/2020:** Motion to approve made by Andrew, 2<sup>nd</sup> by Anne **Vote 3-0**

### **Agenda Item 1: Capital Improvement Plan (SBOA mandated)**

Trustee Baldwin explained the new requirements and stated that we will need to develop a plan to comply with the new requirements by 9/30/2020. We will need to explore our options to utilize excess funds including the acquisition of land. Mike suggested the formation of a committee to make recommendations to the board.

### **Agenda Item 2: McCord cemetery update**

Mike presented a handout that outlines cemetery care items, the removal of a tree, and a project to engrave bricks for those souls buried in the cemetery. (handout attached). The board agreed to the expenditures for mowing and tree removal which are covered by the budget line item. Mike did seek a motion concerning the bricks, since they are outside the realm of regular maintenance.

**Motion to move forward with the engraved brick project made by Anne, 2<sup>nd</sup> by Andrew** **Vote 3-0**

### **Agenda Item 3: Website update**

Mike has established a webhosting account. Once Mike is able to transfer our owned domain name to the new hosting service, he will be able to build our new website. Mike provided a site map plan for consideration and the board seemed to agree that it included the necessary elements. The cost of the hosting site is \$89.40/year and the site building software will cost \$8.99/month. Mike discussed the idea of creating custom business email addresses for the advisory board members



**Agenda Item 4: General updates**

1. Trustee Baldwin had to buy a new office phone because the old one had technical issues.
2. A public records request to produce certain emails will be completed by tomorrow

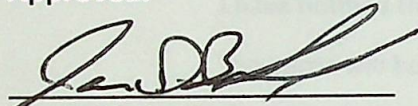
Public comment: none

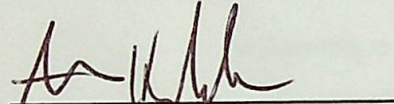
Meeting adjourned: Motion by Mike, 2nd by Anne

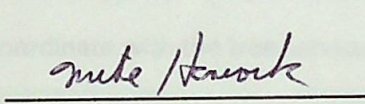
Vote 3-0

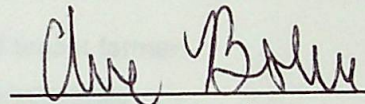
Respectfully submitted,  
Mike Hancock, Secretary, Worth Township Advisory Board  
Worth Township, Boone County, Indiana, USA

Approved:

  
\_\_\_\_\_  
Jim Baldwin-Trustee

  
\_\_\_\_\_  
Andrew Heffner-President

  
\_\_\_\_\_  
Mike Hancock-Secretary

  
\_\_\_\_\_  
Anne Bohm-Member





McCord cemetery notes for September, 10 2020

Mowing- Mike Brush can do it tomorrow. He did it for us last time and mowed the entire cemetery with weed eaters to avoid any stone damage

Tree removal- a large tree has fallen just outside our perimeter and is likely to fall into the cemetery and do damage to a couple of headstones.

I have contacted the adjacent property owner and secured permission to cut the tree.

I have contacted Indiana Strong Tree Service to get a quote to remove the tree

I have notified the tenant farmer of our intentions, and promise not to damage crops.

The quote will be covered by the budgeted amount for cemetery maintenance.

I would ask the trustee to approve the quote and move forward with the tree removal.

I will continue to coordinate with the tree service and tenant farmer





Engraved bricks- Many of the headstones in the cemetery are broken, missing, or unreadable. I would like to engrave a brick for each of the persons buried in the cemetery based on the list of known burials. Each brick would contain the name, birthdate, and death date of the individuals in the cemetery.

I have contacted A&K monuments in Lebanon to get a quote for engraved bricks. The cost for a standard 8x4 brick is \$25.85 and the cost for an 8x8 brick is \$33.20. There are approximately 43 souls buried in the cemetery. Therefore the total cost for 8x4 bricks would be \$1,111.55 and the cost for the 8x4 bricks would be \$1,427.60.

My recommendation would be for the 8x4 bricks. It will take a while to produce the bricks, so installation wouldn't likely happen until next spring, at which time we could decide installation type.

This goes above typical cemetery maintenance and I would like a motion to proceed.

