

**RESOLUTION OF THE TOWNSHIP BOARD OF  
WORTH TOWNSHIP, BOONE COUNTY, INDIANA**

**Resolution 2022-01**

The Township Board (the “Board”) of Worth Township, Boone County, Indiana (the “Township”), met with the Worth Township Trustee, James Baldwin (the “Township Trustee”), at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all the Board Members, and the following resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

**WHEREAS**, the current Board Members and Township Trustee desire to be held accountable for the services they have been elected to undertake;

**WHEREAS**, the current Board Members and Township Trustee desire to set forth specific standards, processes, requirements, and consequences (the “Accountability Standards”) to be governed by and held accountable to;

**WHEREAS**, the current Board Members and Township Trustee understand that the Accountability Standards set forth herein may be above and beyond any standards, processes, requirements, and consequences specifically set forth under Indiana law; and

**WHEREAS**, the current Board Members and Township Trustee understand that the Accountability Standards in no way modify any standards, processes, requirements, and consequences that may be specifically set forth under Indiana law, but that the Accountability Standards are additional standards and requirements that the current Board Members and Township Trustee desire to be measured against.

**NOW, THEREFORE, BE IT RESOLVED**, that the current Board Members and Township Trustee set forth below the Accountability Standards that they shall be governed by and held accountable to in addition to any standards, processes, requirements, and consequences specifically set forth under Indiana law:

**Township Trustee:**

- 1) The Trustee will respond to all messages and acknowledges their receipt within three business days of the message being received.
- 2) Upon receipt of any request for Township Assistance, the Township Trustee must mark such request with the time and date of receipt. The Township Trustee must within seven (7) calendar days of receipt of the request begin an investigation into the request. The Township Trustee must within fourteen (14) calendar days of receipt of the request issue a determination.
- 3) Should the Township Trustee fail to respond within the time frame as set forth above, the Township Trustee shall forfeit 1% of his annual salary for each message not returned.

- 4) Should the Township Trustee fail to timely begin an investigation and/or to timely issue a determination for a Township Assistance request, the Township Trustee shall forfeit 2% of his annual salary per request that he fails to timely address.
- 5) However, if the Township Trustee has a reasonable explanation as to why conditions 1-4 could not be met and that explanation is acceptable to the Township Board, the Township Trustee will not be penalized.

**Township Trustee and Township Board Members:**

- 1) All of the Township Board meetings shall be categorized into two (2) groups: statutorily required and all others.
- 2) The statutorily required meetings shall consist of the annual organization meeting, the annual report presentation, the public hearing on the budget, and the budget adoption meeting (collectively referred to as the "Statutorily Required Meetings").
- 3) All other meetings that the Township Board may schedule shall consist of all regular monthly meetings and any specially called meetings (collectively referred to as the "Other Meetings").
- 4) If the Township Trustee or a Township Board Member misses a Statutorily Required Meeting, that specific individual forfeits 25% of their annual salary for each Statutorily Required Meeting missed.
- 5) If the Township Trustee or a Township Board Member misses any Other Meeting, that specific individual forfeits 10% of their annual salary for each Other Meeting missed.
- 6) However, if the Township Trustee or Township Board Member has a reasonable explanation as to why they are/were unable to attend a certain meeting, that individual may seek approval from the Township Board as to the absence. If the Township Board determines that the explanation for missing the meeting is reasonable or if an emergency had been determined to exist, the Township Trustee and/or Township Board Member(s) shall not be penalized for not attending that meeting.
- 7) At no time shall the Township Trustee and/or the Township Board Members be penalized or forfeit an amount greater than their annual salary.

**BE IT FURTHER RESOLVED**, that the Township Trustee and Township Board Members understand that their salaries shall be paid by the end of each calendar year based upon their services rendered that year minus any applicable deductions or forfeitures described in the Accountability Standards as well as any applicable deductions or forfeitures set forth in Indiana law.

Dated this 25<sup>th</sup>. day of January 2022.



James D. Baldwin  
Worth Township Trustee



Andrew Heffner President  
Worth Township Advisory Board



Michael Hancock, Secretary  
Worth Township Advisory Board



Anne Bohm  
Worth Township Advisory Board

Votes: 3 For

0 Against

**CERTIFICATION**

I hereby certify that the foregoing resolutions were adopted by the Worth Township Board by the vote total set forth above, and that the resolutions are in full force as of the date of this certification.



Michael Hancock, Secretary  
Worth Township Board